PATIENT PARTICIPATION GROUP
MEETING MINUTES

TUESDAY 22nd NOVEMBER 2011

Attendees:
VF, CL, CC, SR, JP, JF, AS, CH, AM, DG
Apologies: MM, SK, IK, CK, SB, KB, PD

Agenda Item	Discussion /Action	By Whom/When
Welcome & Introductions	All members welcomed	**All**
Improvement Grant/Flooring	Confirmation received of 70% funding being made available for clinical areas and 50% funding for none clinical areas. Flooring to be anti slip, reception entrance and exit areas. The group decided that due to likelihood of better weather the work should commence in March 2012. JP volunteered to be available to assist overseeing any work that takes place outside normal surgery opening hours.	**VF/March**
Prescribed Medicine Amnesty	Very good response to PMA, results to be published in the New Year along with photos of the boxes of returned medicines.	**VF/Feb**
Development of Moreton Health Park	Discussion re future parking, suggestions re the possibility of a park and ride facility and traffic lights being made available. Discussion to take place with the developers.	**VF**
iVan Project	Suggestions made for the iVan to be sited outside local schools and supermarkets and in particular the service road by Coach and Horses pub by the Cool Trader supermarket.	**VF**
Appointment Cards	A sample of appointment cards shown to group for future appointments with Phlebotomist, Nurse & Drs. All agreed would be useful, and a suggestion was made for a Children's appointment card. Appointment cards also include above the telephone number "Please contact the surgery if you are unable to attend"	**CL/Jan 2012**
WGPCC	VF gave all members an explanation of the consortium and supporting documentation.	
Contacts	Following mobile numbers & email addresses for PPG members to contact VF or CL	
New Year Greetings	**On behalf of Moreton Cross Group Practice we wish you all a healthy New Year.**	
Next Meeting	**Tuesday 17th January 6.30 p.m. – 7.30 p.m**	**All**
	Please forward any agenda items to CL or VF by Tuesday 10 January 2012, Thank you.	